

BBC

YOUNG REPORTER

BBC Birmingham, The Mailbox, Birmingham, B1 1AY

www.bbc.co.uk/youngreporter

youngreporter@bbc.co.uk

0300 020 4022

Dear parent or guardian

We are delighted that your child's school or organisation has shown an interest in taking part in the BBC Young Reporter project. BBC Young Reporter gives young people the chance to create and share stories that matter to them.

By participating in the project, young people may get the chance to work with BBC staff of all levels including reporters, producers, editors, journalists, and engineers in making their stories. They may even get the opportunity to appear on BBC television, radio or online.

You can find out more about the project by visiting our website: www.bbc.co.uk/youngreporter where you'll also find details of our BBC Child Protection Policy and our editorial guidelines.

We would like you to agree to your child taking part in this project and agree that the work they create or feature in (including video, audio or still images) may appear on BBC radio stations, television channels, online or BBC social media accounts.

Any information collected about you or your child will be held securely on a BBC database for administration during the BBC Young Reporter project. We will never pass data about you or your child to any third party other than is necessary for the running of the BBC Young Reporter project.

To agree to your child taking part in the project please complete the form on the following page.

Yours faithfully



Kuljinder Khaila
Executive Producer
BBC Young Reporter



YOUNG REPORTER

CHILD CONSENT FORM

This form is to be completed in **BLOCK CAPITALS** by the **parent or legal guardian** and should be returned to the school or organisation. Incomplete forms may result in the exclusion of the young person from BBC Young Reporter activity.

Please **tick each of the boxes** below to indicate you have read and accept the following:

- I understand that my child's contribution to BBC Young Reporter may be published in any media, including television, radio and online by the BBC.
- I understand and agree that the BBC may record or photograph my child while they are engaged in BBC Young Reporter activities. These recordings or photographs may be published or broadcast by the BBC on a range of platforms including television, radio and online.
- I understand that the BBC needs editorial control over any material used by the BBC and agree that, if it uses my child's work, the BBC may alter, edit or cut the material as it sees fit.
- I am the parent or legal guardian of the named child and I give consent for my child to take part in BBC Young Reporter.

CHILD'S NAME:

CHILD'S DATE OF BIRTH:

NAME AND ADDRESS OF THE SCHOOL OR ORGANISATION ATTENDED BY THE CHILD:

YOUR NAME:

YOUR RELATIONSHIP TO THE CHILD:

YOUR CONTACT TELEPHONE NUMBER:

SIGNATURE:

DATE:

PLEASE RETURN THIS FORM TO YOUR CHILD'S SCHOOL OR ORGANISATION

Privacy Notice:

The information obtained on this form is used to give permission for the named child to participate in BBC Young Reporter activities and as an emergency contact. The BBC Young Reporter team will only receive this document if it directly interacts with your child. If the BBC is given this form it will scan it and keep it on the school's database record for seven years for child protection purposes. You can read the BBC Young Reporter privacy notice on our website: <http://www.bbc.co.uk/youngreporter>.