

Completing forms and payslips - answers

1. Here's part of Andy's council tax bill. Work out his total bill.

First instalment due 15/04/10:	£90.27
9 further payments due 15/05/10 to 15/02/11 of:	9 × £89.00 = £801.00
Total charge for the year:	<u>£891.27</u>

2. Jena is a care warden, working part time. She's paid £5.50 per hour plus 25p per mile car allowance. Complete this claim form for a week in which she works 17 hours and travels 123 miles.

Name:	J Madi	Week:	24		Payclaim
Hours worked:	<u>17</u>	at	<u>£5.50</u>	per hour:	<u>£93.50</u>
Miles travelled:	<u>123</u>	at	<u>£0.25</u>	per mile:	<u>£30.75</u>
				Total claimed:	<u>£124.25</u>

3. Here's part of Carol's monthly payslip. Work out her net pay after NI (11% on her gross pay) and PAYE (20% on her taxable pay).

Gross pay:	£ <u>1,020.00</u>	NI:	£ <u>112.20</u>
Taxable pay:	£ <u>625.00</u>	PAYE:	£ <u>125.00</u>
Net pay:	£ <u>782.80</u>	Total deductions:	£ <u>237.20</u>

4. Huw attended a training day, for which he was paid £7.25 per hour and 35p per mile car travel allowance. The event lasted 7 hours and he travelled 42 miles altogether. Fill in the details on the form.

Name:	H Evans	Date:	16/12/10	Event:	Training day	Payclaim
Hours worked:	<u>7</u>	at	<u>£7.25</u>	per hour:		<u>£50.75</u>
Miles travelled:	<u>42</u>	at	<u>£0.35</u>	per mile:		<u>£14.70</u>
				Total claimed:		<u>£65.45</u>