



## Giving out drugs in a care home: listening for information - answers

Did you fill in all the gaps? Check your answers. Why not make a leaflet on a procedure where you work?

### Giving out drugs

1. Are unqualified staff allowed to give out drugs?

Correct answer: no, only qualified staff can give out drugs.

2. Where are drugs kept?

Correct answer: drugs are kept in a locked cupboard or trolley.

3. How many times a day do staff do a drugs round?

Correct answer: staff do a drugs round four times a day.

4. What must be recorded when staff give out drugs?

Correct answer: when staff give out drugs the time, date, dose and name of the drug must be recorded.

5. Where is the patient's drug chart kept?

Correct answer: the patient's drug chart is kept on the drugs trolley.

6. What happens if someone makes a mistake?

Correct answer: if someone makes a mistake it must be reported and recorded.