

## Making appointments in hair and beauty

Read the customer information, then use the treatment chart to complete the appointment sheet for Amy, stylist and therapist.

Service or treatment	Time needed	Stylist/beauty therapist
Blow dry	30 mins	Amy, Saira, Kim
Fringe trim	15 mins	Amy, Saira, Kim
Colour - highlights	90 mins	Qualified colourist – Amy, Kim
Deep cleansing facial	60 mins	Amy, Saira
Mini-facial	30 mins	Amy, Saira

### Customer information

Mrs Hughes phones. She wants a mini-facial and she would like to come in during her lunch hour at half past twelve.

Emma Bradshaw needs her fringe trimmed. She wants to come in as early as possible - the earliest time slot is 11.00am.

Simone Lang is coming in at 11.30am for a blow dry.

### Appointments - Amy

Time slot		Customer name	Treatment
11	00		
	15		
	30		
	45		
12	00		
	15		
	30		
	45		