

## The language of forms

Match the word or abbreviation (short form of a word) to its meaning. An example has been done for you.

For office use/official use only	How you sign your name
N/A	The first letter of your forenames and surname
Forenames	Your nearest or closest relative
Signature	Not applicable
Next of kin	Any family members who rely on you for financial support
Title	Your National Insurance Number
Dependants	Are you employed, unemployed, self employed, a carer, etc.
<b>Marital status</b>	Your first names (not your surname or family name)
Initials	<b>Say if you are single, married, in a civil partnership, divorced or separated</b>
N.I. No.	Not to be filled in. This section is completed by the organisation.
Employment status	Mr/Mrs/Ms/Miss, etc

