



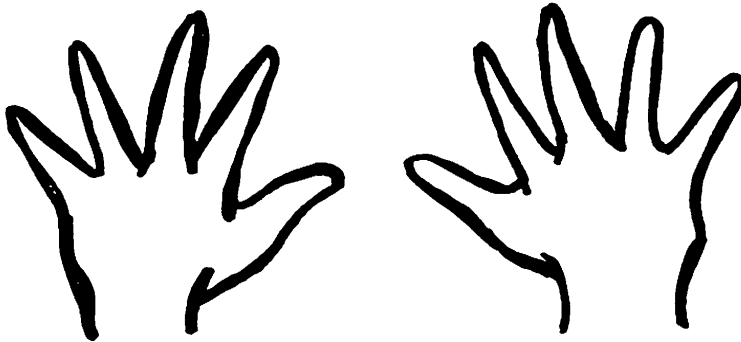
Using the home keys

To start touch typing, place your fingers on the **home keys**. Using a colour marker, highlight the **home keys** on the keyboard diagram.



Tip: there are eight home keys. They are located in the middle of the keyboard.

Now identify which fingers to use on which key. **Look at the diagram below and label each finger with the correct letter.**



Remember: to touch type on the computer keyboard, type the line, check and then type again if you make a mistake. Do not use a 'delete' key.

Practise this sequence: all lads; ask dad; a jaffa fad; a sad lad; ask a lad; ask dads.